

URGENCY ACTION

PROCUREMENT OF AN ICT SYSTEM TO UNDERPIN THE COUNCIL'S PERFORMANCE MANAGEMENT AND RISK MANAGEMENT ARRANGEMENTS

REPORT OF THE HEAD OF CORPORATE STRATEGY AND DEMOCRATIC SERVICES

Purpose of Report

To seek authority to set aside the Council's contract procedure rules in order to procure an ICT system from CAMMS to underpin the Council's performance management and risk management arrangements.

Background

The Council has been developing its performance management and risk management arrangements in recent years in response to recommendations arising from a number of audit recommendations from our external auditors – Wales Audit Office.

There are now recognised processes in place to ensure that there is a consistent model of business planning and report cards across the Council which are routinely scrutinised by elected Members. Similarly, there has been a revision of the Council's risk management policy and arrangements with the corporate risk register being reviewed regularly by the Cabinet and the Audit Committee reviewing the arrangements for managing risk.

However, all of the above arrangements rely heavily on largely manual processes which are proving administratively burdensome to maintain. In a climate where the Council's staffing resources are significantly reduced and reducing, more efficient means need to be secured to ensure good governance.

Officers have been reviewing practice elsewhere and have identified CAMMS as a suitable system that would release officer capacity but also have the benefit of making access to performance management and risk management

information for elected Members and if thought appropriate members of the public and other stakeholders much easier.

Authority is sought to procure a proprietary system from CAMMS which provides an integrated performance management and risk management solution with the potential to extend the system in the future to cover project management, workforce planning or financial management as provided for in the contract procedure rules 3.1(i).

Financial Implications

A discounted price of £30,000 per annum, plus a one off set-up cost of £35,000 has been negotiated. Officers expect non-cashable savings of at least these values to be delivered by the end of year three of the contract. Provision has already been made in the Council's budgets to cover the expenditure.

Recommended

That authority be granted for the Head of ICT to enter into a three year contract with CAMMS for the procurement of a performance management and risk management system from CAMMS without the need for a competitive tendering process as provided for in the Contract Procedure Rules 3.1 (i).

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